

STUDENT INTERNSHIP/FACULTY SPONSOR AGREEMENT

This Internship/faculty sponsor Agreement is established to provide a basis of understanding between the George Voinovich School of Leadership and Public Affairs and the faculty sponsor. This agreement commits neither the faculty sponsor, host organization, nor the student to permanent employment.

A) The Faculty Sponsor agrees to:

- Provide supervision and guidance that supports the intern’s work related to his/her learning objectives and scope of work.
- Conduct regular review sessions with the student intern to assess progress by evaluating their weekly journal.
- Communicate periodically with the student and the Voinovich School regarding the student’s work performance at the host organization.
- Notify the Voinovich School immediately in the event the student intern’s performance becomes unsatisfactory.
- Conduct a final evaluation of the intern at the conclusion of the internship by evaluating their final report.

I, the undersigned, agree to work with _____ under the conditions
Student Intern Name

set forth in this Student Internship/Faculty Sponsor Agreement.

Faculty Sponsor (Print) Signature Date

THIS REQUIRED FORM IS TO BE RETURNED WITH ALL INTERNSHIP APPLICATIONS